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TO: Thomas A. Turco III, Commissioner

FROM: Nelson Alves, Acting Director  
Policy Development and Compliance Unit 

DATE: February 24, 2017

RE: Amendment to 103 DOC 501 – Institution Security Procedures

It has come to my attention that there is an immediate need to amend 103 DOC 501. Specific language was added prohibiting the introduction of glitter type materials into facilities.

To facilitate your review of the proposed changes, added language shall be noted in bold print and deleted language in strikethrough font.

501.05      ENTRANCE PROCEDURES

A.      General Procedures for all Institution Levels

EMPLOYEE LIMITATIONS OF ARTICLES

- r.      No wearing or possession of any type of glitter make-up materials to include Chap Stick or lip balms, facial make-up, nail polish, eye shadow etc.

501 Attachment VI – Visitor Dress Code Guidelines

A.

24. No wearing or possession of any type of glitter make-up materials to include Chap Stick or lip balms, facial make-up, nail polish, eye shadow etc.

501 Attachment V – Attorney Dress Code Guidelines

- The wearing and/or possession of any type of glitter make-up materials to include Chap Stick or lip balms, facial make-up, nail polish, eye shadow etc. are prohibited.

Approved: Thomas A. Waco IV 2/22/17  
Commissioner Date